SANTA CLARA COUNTY OFFICE OF EDUCATION

sPOSITION: Sub/Relief Outdoor Recreation Assistant III

HOURLY RATE: \$17.15/hour

<u>DUTIES AND RESPONSIBILITIES</u>: The Sub/Relief Outdoor Recreation Assistant III is a part-time, on-call, non-permanent position at our Walden West Center in Saratoga. The position performs a variety of responsible utility functions related to maintenance, cleaning, food preparation, facility operations/support, student supervision, recreational activities, and administrative tasks in assigned departments/units; performs all other essential job related duties as assigned; and receives direct to general supervision within a framework of standard policies and procedures.

ESSENTIAL/TYPICAL DUTIES

- Challenge Course
- Lifeguard
- Cabin Leader support
- Day Camp
- Backpack
- Other duties as assigned

EDUCATION AND EXPERIENCE

- Summer and non-academic school year work
- College graduate

<u>PHYSICAL DEMANDS</u>: Strength, endurance and dexterity to participate in strenuous physical activities, including hiking and walking for extended periods of time

WORKING ENVIRONMENT: Outdoor environment

BARGAINING UNIT: Substitute Workers Unit

Approved:

Philip J. Gordillo, Chief Human Resources Officer

Date